

DiscMaster Digital DJ By Brian Barckley

Brian Barckley
c/o DiscMaster Digital DJ
P.O. Box 5096
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www.discmasterdj.com

570-323-7577 / 220-5863 brian@discmasterdj.com

facebook



DiscMaster Digital DJ

Proud Member



www.weddingprofessionalsofwilliamsport.com

Thank you for selecting DiscMaster Digital by Brian Barckley for your wedding reception. Please review and sign the enclosed contract and send it to the address listed above. Please keep one copy for your records. The three-page wedding reception planner has been included for your convenience. A version of this planner may also be downloaded online at discmasterdj.com. The wedding reception planner should be mailed back at least two weeks before your wedding reception date. You can do all of the planning through phone, email, and texting. If you would prefer a meeting in person, please call one month before your wedding date to set a meeting time.

I also have a Facebook and Twitter presence as DiscMaster Digital DJ. You can become a fan of DiscMaster Digital DJ on facebook by visiting my website and clicking on the facebook link. You can also friend request me on facebook. This can be helpful as I can get to know you and some of your friends before your reception.

Thanks again for choosing DiscMaster Digital DJ by Brian Barckley. There are a number of ways to contact me including by phone, email, text, and even facebook and twitter as noted above. Feel free to contact me at any time if you have questions. I highly recommend email due to the ability to quickly respond to your questions. Phone calls and text are also returned quickly to respond to any questions you may have and to help in reception planning. I look forward to working with you to plan for your spectacular wedding reception.

Sincerely,

Brian Barckley
Professional Entertainer
DiscMaster Digital DJ
570-323-7577 call / text
570-220-5863 call / text

DiscMaster Digital DJ By Brian Barckley

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DiscMaster Digital DJ

Bride:

Groom:

Phone:

Phone:

Email:

Email:

Mailing Address of The Bride

Wedding Ceremony

Time: _____

Location: _____

Phone: _____

I can perform at your wedding ceremony if needed. This would include sites other than a church wedding such an outdoor wedding. Please call for details.

Reception Hall Address

Wedding Reception

Location: _____

Banquet Manager: _____

Phone: _____

***Guest Arrival Time:** _____

Bride & Groom Arrival Time: _____

Directions to reception location, or email mapquest directions to brian@discmasterdj.com -- continue on back if needed.

***The DJ Production will begin at the "Guest Arrival Time" above. Additional hours may be booked in advance and/or at the event. Refer to your wedding contract for information regarding additional hours.**

Introductions
PLEASE PRINT, PLEASE SPELL NAMES HOW THEY SOUND

Mother and Father of The Bride

Mother and Father of The Groom

List the order the Bridal Party will come in to the reception hall starting with the couple that stands furthest from the Bride and Groom at the Wedding Ceremony.

Ring Bearer

Flower Girl

--	--

Brides Maid

Grooms Man

Maid / Matron of Honor (circle one)

Best Man

--	--

Bride and Groom Introduction

--

Will there be a Prayer before dinner? Check One : Yes No
If yes, name of person who will deliver the prayer:
Type of Dinner Check One : Buffet Sit Down // Please include one dinner in your count for the DJ
Dinner start time:

Traditional Wedding Activities

Please consult with Myself, DJ Brian Barckley for help in planning the events below to make the best plan for your reception at least two weeks prior to your reception date. I recommend that The Bridal Dances (1.2.3.4. below) and The Cake Cutting Ceremony take place **before** dinner begins if time permits – the final choice is yours. Please use the boxes below to check your preferences. Remember to call two weeks before your reception to confirm your important details.

Please indicate the musical selection for each item below (1.2.3.4.). Please include the song title and artist for each song requested. If you are not participating in a dance listed below simply write in “not participating” on the corresponding line. Remember to place a √ in the box to indicate the dances to be done before or after dinner.

√Before √After

		1. Bride and Groom Dance (song title and artist):
		2. Father / Daughter Dance (song title and artist):
		3. Groom / Mother Dance (song title and artist):
		4. Bridal Party Dance (song title and artist):
		5. Cake Cutting Ceremony

√yes √no

		Bouquet and Garter Toss	These activities will be done after dinner before the first fast dance set
		Dollar Dance	

Special Request:

[email this form to brian@discmasterdj.com](mailto:brian@discmasterdj.com)